

**For February 2010**

<i>Due Date</i>	<i>Related to</i>	<i>Compliance to be made</i>
05.02.2010 (Friday)	<i>Service Tax</i>	<b>Deposit Service Tax</b> for payments received by Companies from 01.01.2010 to 31.01.2010 in Form G.A.R –7. However in case the entity is to deposit service tax compulsorily through <b>electronic mode</b> , then the due date is <b>06.02.2010</b> .
07.02.2010 (Sunday)	<i>TDS/TCS (Income Tax)</i>	<b>Deposit TDS</b> for payments of Salary, Interest, Commission, Rent, Professional fee, etc. during the month of January 2010.
		<b>Deposit TCS</b> for collections made under section 206C including sale of scrap during the month of January 2010
		Deliver a copy of <b>Form 15G / 15H</b> to CCIT or CIT for declarations received in the month of January 2010.
15.02.2010 (Monday)	<i>EPF</i>	<b>Deposit PF</b> under Employees Provident Fund & Misc. Provision Act, 1952 deducted for the month of January 2010.
	<i>DVAT</i>	Deposit <b>tax deducted at source</b> under DVAT Act for the month of January 2010.
25.02.2010 (Thursday)	<i>EPF</i>	File <b>monthly return</b> under Employees Provident Fund & Misc. Provision Act, 1952 for the month of January 2010 in Form 12A, Form 5 & Form 10 and challan.
	<i>DVAT</i>	File DVAT and CST <b>monthly return</b> in <b>electronic form</b> for the month ending 31 <sup>st</sup> January 2010.
28.02.2010 (Sunday)	<i>DVAT/CST</i>	File copies of <b>monthly returns</b> with DVAT department, which were filed electronically by 25 <sup>th</sup> of this month.
Immediate	<i>Company Law</i>	<ul style="list-style-type: none"> <li>• File <b>Annual Return</b> within 60 days of AGM in Form 20B; &amp;</li> <li>• <b>Balance Sheet</b> in Form 23AC, <b>Profit &amp; Loss Account</b> in Form 23ACA and <b>Company Secretaries' Compliance Certificate</b> in Form 66 within 30 days of AGM.</li> </ul>
31.03.2010 (Wednesday)	<i>Income Tax</i>	File your <b>Income Tax Return</b> for Assessment Year 2009-2010; if yet not filed; otherwise the <b>penalty shall be Rs. 5000/- only</b> .
31.03.2010 (Wednesday)	<i>Income Tax</i>	Make <b>savings</b> under LIC, PPF, NSC, ULIP, etc. for claiming deductions u/s 80C/80CCC for financial year ending 31 <sup>st</sup> March 2010

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